Thank you for your ongoing involvement with St David’s Children Society. As you may be aware the General Data Protection Regulation 2018 (GDPR) have changed the ways in which organisation must process data. For Data Protection reasons we are required **by law** to ensure that you actively **give your consent** to us having and using the information you give to in order what we can contact you directly. We are not allowed to make assumptions that if we hear nothing from you that we can continue to contact you – we need you to opt in rather than opt out!

The changes made by the GDPR do not affect the Adoption Agency (Wales) regulations 2005 which state that following an Adoption Order records will be retained for 100 years. Post Adoption Order your personal information will be retained within St David’s Children Society systems however you must give your consent for ongoing contact.

Please note the following:

* Please complete and return this form so that we can continue to send you information about us and the services we offer – please be aware that we will **NOT** be able to contact you unless we hear back from you using this form.
* There is an electronic version of the form available for download on our website [www.adoptionwales.org](http://www.adoptionwales.org)
* Unless we hear from you in the meantime, we will check every 2 years with you that you STILL want to hear from us and in what communication form.
* We promise to not ever share your details to any third party or organisation. For further details of how we look after your information see our website and view our privacy policy [www.adoptionwales.org](http://www.adoptionwales.org)
* Each person needs to complete a form as an individual – we cannot accept forms as a couple
* If at any time you would like to review and change your signed consent – please contact info@stdavidscs.org to request a new form, or download one from the website and your consents can be easily be updated.
* Our apologies if the form feels time-consuming – however without it we will not be able to conduct our business with you as efficiently as we would like.

**Contact Information – please complete this section in full**

|  |  |
| --- | --- |
| **Your Name** |  |

**How would you like to hear from us:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of Contact** | **Contact Details** | **YES** | **NO** |
| **POST**  | Your Address: |[ ] [ ]
| **EMAIL** | Your email address |[ ] [ ]
| **MOBILE PHONE/SMS/TEXT** | Your mobile phone number: |[ ] [ ]
| **LANDLINE PHONE** | Your landline phone number: |[ ] [ ]

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Out of curtesy we ask are you happy for us to retain your information and consents on our database for internal purposes |[ ] [ ]

**Please confirm what information/communication you would like to receive from us**. Please remember, if you do not OPT IN we cannot make an assumption that you would like to receive the information:

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 1. Newsletter from St David’s Children Society BY EMAIL or POST
 |[ ] [ ]
| 1. Alerts on upcoming Adoption Events from St David’s Children Society BY EMAIL or POST
 |[ ] [ ]
| 1. Alerts (via St David’s Children Society) on upcoming Adoption Events from outside agencies BY EMAIL ONLY
 |[ ] [ ]
| 1. Information regarding changes of process or updates BY EMAIL ONLY
 |[ ] [ ]
| 1. Information from St David’s Children Society on relevant topics BY EMAIL ONLY
 |[ ] [ ]
| 1. Information (via St David’s Children Society) from outside Agencies on relevant topics BY EMAIL ONLY
 |[ ] [ ]
| 1. **Requests for supporting other adopters in the process:**
2. **Attending Information Sessions or events to share your story with other prospective adopters** – *you will remember how attending the information session is an important first step and people considering adoption feel they get the best information from adopters who have already experienced the process and have a child placed with them.*
 |[ ] [ ]
| 1. **Attending Adopter Training to share your story** – *Either the Preparation Course or the individual workshops benefit hugely from having experienced adopters talking about their lived experience*
 |[ ] [ ]
| 1. **To mentor and support other adopters** – *sometimes adopters have a specific set of circumstances (i.e. birth children, adopting a child with disabilities) requiring additional support on a one to one basis, which you may have experience in, and be able to help with.*
 |[ ] [ ]
| 1. **Requests to help out with Marketing the agency such as through:**
2. **Media Interviews** – *the best publicity we can give the agency is through media, and journalists will often want to interview adopters direct. Please tick which of the following you would be willing to participate in:*

**i) Newspaper/magazines** [ ] **ii) Radio** [ ] **iii) Television** [ ]  | [ ]  | [ ]  |
| 1. **Website content –** *many prospective adopters carry out their own online research before contacting the agency. We know that adopter real experiences and stories help in developing understanding of the processes around adoption. Please tick if you would be willing to participate in the following:*
2. **Written case study interviews** [ ]
3. **Blog entries** [ ]
4. **Video interviews** [ ]
 | [ ]  | [ ]  |
| 1. **Details of opportunities to help with fundraising and supporting the charity (post Adoption Order only)** –*might you be able to consider being approached to look at how you could help financially support the agency through fundraising or donation – either personal or through business contacts?*
 | [ ]  | [ ]  |

We will automatically forward you a new consent form 2 years from the date of our receipt of your most recent signed consent form.

For adopters who are being referred to Adoption Support services there will be separate, additional consents for specific work.

Thank you very much for taking the time to complete this form

|  |  |
| --- | --- |
| **Name of person completing this form** |  |
| **Signature** |  |
| **Date**  |  |

*For St David’s Children Society Purposes:*

|  |  |
| --- | --- |
| **Date Form Received** |  |
| **Date recorded** |  |
| **Due date for next consent** |  |